



Dear Prospective Teacher,

Thank you for your interest in teaching a class for our **Fall 2010 Community Education Program**. I am attaching an application for your convenience. Please fill out one application for each class that you are proposing and return them to our Office Manager by **May 28, 2010**. We will notify you shortly after that date whether your class has been accepted. At that time we may set up a brief interview. We are hoping to have our brochure of class listings in the mail to every household in Sonoma by the beginning of August. Our teacher orientation meeting (10:00am to noon) and Community Open House (from noon till 2:00pm) will be held on Saturday, August 28, 2010.

Classes will be starting about mid September and will continue through mid December. Please indicate your preferred days and times and we will try to accommodate your preferences. Classes can range from a one-day workshop to an eight-week course.

Currently our Community Education teachers earn \$22.00 per hour for their class time. Adult Education credentialed teachers earn \$25.50 per hour. We price our classes at a break-even rate to pay the teacher and cover expenses.

Please do not hesitate to contact me if you have any questions. We are looking forward to receiving your application. Thank you again.

Sincerely,

Pam Garramone

Principal